

1. Details of the Teacher/ Academic :

Name:	Dr. Archana Shukla
Date of Birth	09/03/1977
Date of Joining in IGNOU:	30/04/2008
Current Designation :	Professor
Pay Scale as on date :	Level 14
Highest Educational Qualifications & Discipline :	PhD LIS Discipline: Library and Information Science

2. Honour/Award/Fellowship/membership of Professional body/ Statutory body (internal/ external) received by the Teacher/ Academic:

Name of the recipient	Honour /Award/ Fellowship name/ membership of Professional body/ Statutory body	Agency name /Name of statutory body/ institution/ Apex body	Period
Archana Shukla	Awarded Gold medal for standing 1st in B.Lib.Isc.	BU, Jhansi	2000
Archana Shukla	Awarded Gold medal for standing 1st in M.Lib.Isc.	BU, Jhansi	2001
Archana Shukla	Best presentation award at National Conference on ICT Impact on Knowledge and Information Management held on 14 th September 2010 at paper entitled “Change Phenomenon in Libraries Management”	Accman Institute of Management, Gr. Noida, U.P.	2010
	School Board Member	School of Social Sciences	20/08/2016 to 20/08/2018
	ACSC Member	IGNOU	28/06/2016 to 28/06/2017
	School Board Member	School of Social Sciences	22/08/2020 To Till date
	School Board Member	SOET	31/03/2022 To Till date
	School Board Member	SOFL	27.07.2021

			To Till date
	Research Council Member	IGNOU	To Till date

3. Books/Book Chapter:

- Co-author/co-editor if any, title, place of publication, publisher, Year, page (no) s, ISBN No

SNo.	Name of Author1/ Editor 1, & Co-author (s) / Co-editor (s) (if any)	Title of chapter/book	Place of publication	Publisher	Year	Total Pages	ISBN No.
1.	Vikas Singh and Archana Shukla	Re-Modeling of Libraries in Digital Era Chapter Name: Current Trends in Library and Information Science Education in India	New Delhi	Ess Ess	2018	353-374	978-93-87698-00-0
2.	Dr. Archana Shukla and Dr. Suresh Chandra	LIS Profession in Digital Era: Current Trends, Challenges and Future Chapter Name: Digital Library Initiatives in India: A Study	U.P.	Y.K Publishers	2017	1-13	978-93-80668-74-1
3.	Shruti Papreja and Dr. Archana Shukla	Perspectives on Knowledge Management Chapter Name: Management of Electronic	New Delhi	K.K, Publisher	2016	390-398	9788178442402

		Resources (ERM) in Digital Era: A Study					
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4. Research Articles/Publications:

SNo.	Author/ Co-author (if any)	Title	Name of Journal	Volume	Page no. (s)	Year	ISSN No
1.	Vikas Singh and Archana Shukla	Building Rapport Between Disaster Management and LIS Curriculum: A Study	<i>Journal of Indian Library Association.</i>	Vol. 57, No.1	pp 136-147	Jan-March, 2021	ISSN: 2456513 X
2.	Saima Qadri and Archana Shukla	Growth of Indian Library and Information Science Literature: A study of Annals of Library and Information Studies	<i>Annals of Library and Information Studies</i>	Vol.67, No.4	pp. 209-214	December, 2020	ISSN: 0975-2404 (Online) ISSN: 0972-5423 (Print)
3.	Vikas Singh and Archana Shukla	Managing Disaster in select Institutional Libraries in Delhi	<i>Library Philosophy and Practice (e-journal)</i> http://digitalcommons.unl.edu/libphilprac	Winter 12-27-2020	Online Journal	2020	ISSN: 1522-0222
4.	Archana Shukla, et al	Library and Information Science Research in India during the Last Four Decades (1980-2019): A Brief Analysis	<i>DESIDOC Journal of Library and Information Technology</i>	Vol. 40, No.6	pp 360-368	Nov. 2020	ISSN: 0974-643
5.	Archana Shukla	Naveen Shiksha Niti 2020 ke Paripekshay mein Pustkalayao ki	<i>Dristikon</i>	Vol.12, Issue 6	pp. 375-379	Nov. – Dec. 2020	ISSN: 0975-119X

		Bhumika					
6.	Archana Shukla	Implant Dentistry 2015 to 2019: A Bibliometric Study	<i>Journal of the Gujarat Research Society</i>	Vol. 21, Issue 16	pp. 3320-3326	Dec. 2019	ISSN: 0374-8588
7.	Papreja, Shruti and Shukla, Archana	Awareness and use of open access journals among the students, researchers and faculty members of Maulana Azad Medical College (MAMC), Delhi: A Study	<i>ICSI Journal of Library and Information Science.</i>	Vol.1, no.1	pp 7-17	March, 2019	
8.	Alam, M. N. , B.K Sen and Shukla, Archana	Space Science Literature in India 1970-2014	<i>ICSI Journal of Library and Information Science.</i>	Vol.1, No.1	pp.33-41	March, 2019	
9.	Tamilmani . K., Asok Kumar.S. K and Archana Shukla	Prison Libraries in Tamil Nadu: A Survey of Library Staff	<i>International Journal of Creative Research Thoughts</i>	Vol. 6, No. 1		February, 2018	ISSN: 2320-2882
10.	Tamilmani . K., Asok Kumar.S. K and Archana Shukla	A review of Library Service Condition to Educate Prison Inmates in Coimbatore	<i>Global Journal for Research Analysis</i>	Vol.7, No.3	pp.543-549	March, 2018	ISSN: 2277-8160
11.	Archana Shukla	Content Analysis of Library Central Universities of North India: A Study.	<i>Library Herald.</i>	Vol.55, No. 4	pp. 515-529	2017	0024-2292
12.	Tripathi Manorama , Shukla, Archana and Sonkar, Sharad	Research Data Management Practices in University Libraries	<i>DESIDOC Journal of Library & Information Technology.</i>	Vol.37, No.6	pp. 417-424	2017	ISSN: 0974-0643
13.	Mitra,	Instructional	<i>IASLIC</i>	Vol.61,	pp.51-	2016	ISSN:

	Sharmishta, Shukla, Archana and Sen, B.K	services for the students of Ramakrishna Mission Blind Boys Academy- A case Study	<i>Bulletin.</i>	No.1	60		0018-8441
14.	Alam, M. N. and Shukla, Archana	Growth of Solar Physics Research in India since 1960: A Scientometric Analysis	<i>Journal of Indian Library Association,</i>	Vol. 52 No.3	pp. 63-71	2016	ISSN 2456-513X
15.	Alam, M.N. and Shukla Archana	Stellar Research in India: A Scientometric Study	<i>INFOLIB</i>	Vol. 9 No.3-4	pp 9-20.	2016	ISSN 0974-0686
16.	Alam, M. N. , Shukla, Archana and Sarkhel, J. K.	Research on Astronomical Instrumentation, Methods and Techniques (AIMT): A Sientometric Analysis	<i>LIS Communication</i>	Vol. 2 No.4	pp. 2-12.	2016	E-Bulletin
17.	Alam, M. N and Shukla, Archana,	Progress of Meteorology and Atmospheric Research Publication in India since 1960s: A Scientometric Analysis	<i>Indian Journal of Library Science and Information Technology</i>	Vol. 1 No.2	pp. 66-74	2016	ISSN 2456-9623
18.	Papreja, Shruti and Shukla, Archana	Dental Clinics of North America 2004-2014: A Bibliometric Study	<i>Library Herald.</i>	Vol. 54 No.1	pp. 39-51	2016	ISSN: 0024-2292
19.	Shukla, Archana	Assessing University Libraries in Uttar Pradesh with emphasis to Information and Communication Technology Applications”.	<i>DESIDOC Journal of Library & Information Technology.</i>	Vol.35, No.4.	pp 266-272.	2015	ISSN: 0974-0643
20.	Narang,	Promoting	<i>Library</i>	Vol. 53	pp.	2015	ISSN:

	Sangeeta, Shukla, Archana and Sen, B.K.	Health Literacy in India through Social Networks: Opportunities and Challenges	<i>Herald</i>	No.4	389-403		0024-2292
21.	Sharmistha Mitra, Archana Shukla and B K Sen	University Library Services for the Differently-abled People: A Pilot Study	<i>Library Herald</i>	Vol. 52 No. 3	pp. 251-268	2014	ISSN: 0024-2292
22.	Alam, M.N. and Shukla, Archana	Trends of Scientometric Studies on Space Science in India.	<i>Librarian</i>	Vol. 21 No.1	pp. 38-42	2014	(ISSN : 0972-3978).
23.	Narang, Sangeeta, B.K Sen and Archana Shukla	Information Literacy, Health Literacy, Health Information Literacy-What are they about	<i>Library Herald</i>	Vol.51 No.4	pp. 323-339	2013	ISSN: 0024-2292
24.	Saima Qadri and Archana Shukla	Growth of Indian Library and Information Science Literature: A Study	<i>Journal of Library Management'</i> (Published by MANLIBNET, New Delhi)	Vol.3 No.1-2	pp. 15-27	2014	ISSN:2 278-5523
25.	Shukla, Archana	Use and Awareness of Open Access Resources in Commerce: A Case Study of Faculty Members and Students of Ram Lal Anand College (Evening), Delhi University	<i>Professional Journal of Library and Information Technology</i>	Vol. 4 No.1	62-71	2014	ISSN:0 976-7274
26.	Tripathi, Manorama and Archana Shukla	Use of assistive technologies in academic libraries: A survey	Taylor & Francis Online	Vol. 26 No.2	105-118	2013	ISSN: 1040-0435 print/19 49-3614 online DOI: 10.1080

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27.	Upadhyay, Archana	Changing Financial Management of Libraries in Modern Era	<i>ILA Bulletin</i>	Vol.42 No.4	19-23	2006	ISSN: 0970- 4728

5. Policy Documents Reports/ Mimeos:

SNo.	Title	Institution/ Agency	Year
1.	NA	NA	NA

6. MOOCs/ eSLMs/ eModules developed:

SNo.	Author/ Co-author (if any)	Title	Credits	Level	Host Portal: (SWAYAM/ NPTEL/ NMEICT/ ePG Pathshala/ Any Other)	Year	Weblink
1.	Course Coordinator	Information Sources and Library Services (BLII-013)	4	Certificate	Swayam	July 2012	https://onlincourses.swayam2.ac.in/nou22_lb18/preview
2.	Course Coordinator	Libraries: An Introduction (BLI-011)	4	Certificate	Swayam	July 2020	https://onlincourses.swayam2.ac.in/nou22_lb16/preview
3.	Course Coordinator	Information Sources and Services (BLI-222)	4	PG	Swayam	Jan 2021	https://onlincourses.swayam2.ac.in/nou22_lb19/preview
4.	Course Coordinator	Management of Library and Information Centre (BLIE-226)	4	PG	Swayam	July 2021	https://onlincourses.swayam2.ac.in/nou22_lb21/preview

S. No.	Title of the e-learning material	Level/Credits	Period
1.	Type of Libraries (MOOCs Course: Libraries: An Introduction)	Certificate (4 Credits)	30 Minutes Video
2.	Public Libraries (MOOCs Course: Libraries: An Introduction)	Certificate (4 Credits)	30 Minutes Video
3.	National Libraries (MOOCs Course: Libraries: An Introduction)	Certificate (4 Credits)	30 Minutes Video
4.	Academic Libraries (MOOCs Course: Libraries: An Introduction)	Certificate (4 Credits)	30 Minutes Video
5.	Special Libraries (MOOCs Course: Libraries: An Introduction)	Certificate (4 Credits)	30 Minutes Video
6.	Functional Units of Libraries (MOOCs Course: Libraries: An Introduction)	Certificate (4 Credits)	30 Minutes Video
7.	Document Selection tool and techniques (MOOCs Course: Libraries: An Introduction)	Certificate (4 Credits)	30 Minutes Video
8.	Physical Processing in Libraries (MOOCs Course: Libraries: An Introduction)	Certificate (4 Credits)	30 Minutes Video
9.	Elements of Management (MOOCs Course: Libraries: An Introduction)	Certificate (4 Credits)	30 Minutes Video
10.	Technical Section (MOOCs Course: Libraries: An Introduction)	Certificate (4 Credits)	30 Minutes Video
11.	Periodical Section (MOOCs Course: Libraries: An Introduction)	Certificate (4 Credits)	30 Minutes Video

7. Presentation/Invited talk/Chair in National or International Seminar/Conference/ Workshops (Please do not mention if it is only participation without presentation)

Lecture as Resource Person:

S. No.	Title/Academic session/Subject of Lecture delivered	Organizing Institution (Name of City & Country)	Whether National/ International	Date of Lecture
1.	“Users Delight towards Library Resources and Services” in the Capacity Building Programme on Library management for officials /professionals serving in Parliament Library and State Legislatures organised from 23 rd August to 25 th August, 2022	Parliamentary Research and Training Institute for Democracies (PRIDE)	National	25 th August 2022
2.	Training programme for the B.Lib.Isc Counsellors	YCMOU, Nasik	National	22 nd October 2021
3.	“Users Delight towards Library Resources and Services” in the Online Capacity Building Programme on Library management for officials /professionals serving in Parliament Library and State Legislatures organised from 30 th June to 02 nd July, 2021.	Parliamentary Research and Training Institute for Democracies (PRIDE)	National	02 nd July 2021
4.	Library and Information Science: Opportunities for Enhancing Professional Competencies through Open and Distance Learning/ One Week National Level Webinar	IGNOU	National	27.07.2020 to 02.08. 2020

5.	International Seminar (Webinar) 2020 on Managerial and Technological Sciences Transforming Development of Startup and Socio-Economic Innovations	Faculty of Commerce, Shri Varshney College, Aligarh, UP	International	13-14 April 2020
6.	International Virtual Conference on Role of Library Professionals during Covid-19: Issues and Challenges	UPLA, U. P	International	21 -22 June 2020
7.	International Virtual Conference on Emerging Scenario of Indian Education System & Covid-19: Issues and Challenges	Sardar Vallabhbhai Patel College, Varanasi, UP	International	19 th July 2020
8.	Online Teaching Tools / Organised	IQAC, International Quality Assurance Cell, PGDAV College, University of Delhi, Delhi	National	28th August to 30th August 2020
9.	International Virtual Conference on Re-Skilling of Teachers and National Education Policy-2020	Pt. Kamalapati Tripathi Rajkiya P.G. College, Chandauli, UP	International	30 th August 2020
10.	Review of Literature/ Short Term Certificate Course on Research Methodology	Indira Gandhi National Centre for the Arts, New Delhi	National	3 rd October 2020
11.	Review of Literature/ Short Term Certificate Course on Research Methodology	Indira Gandhi National Centre for the Arts, New Delhi	National	4 th October 2020

12.	MOOCs Proposal and application/ Two-week FDP On Information Technology Applications in Library and Information Sciences	Ramanujan College, New Delhi-110019	National	09.10.2019 to 20.10.2019
13.	The Literature Review / Short Term Certificate Course on Research Methodology	Indira Gandhi National Centre for the Arts, New Delhi	National	9 th March 2019
14.	Sampling Techniques / Short Term Certificate Course on Research Methodology	Indira Gandhi National Centre for the Arts, New Delhi	National	9 th March 2019
15.	How to prepare a proposal for MOOCs course and How to deliver a MOOCs course/ Training Programme on MOOCs, E-Content Development and Open Educational Resources	Faculty Development Centre, Iswar Saran PG College, University of Allahabad, Prayagraj, UP	National	27 th August to 2 nd September 2019
16.	The Literature Review/ Short Term Certificate Course on Research Methodology	Indira Gandhi National Centre for the Arts, New Delhi	National	19 th October 2019
17.	Hypothesis/ Short Term Certificate Course on Research Methodology	Indira Gandhi National Centre for the Arts, New Delhi	National	19 th October 2019
18.	The Literature Review / Workshop on Research Methodology for the Fellows of National School of Drama	Indira Gandhi National Centre for the Arts, New Delhi	National	20 th November 2019
19.	The Research Hypothesis/ Workshop on Research Methodology for the Fellows of National School of Drama	Indira Gandhi National Centre for the Arts, New Delhi	National	20 th November 2019

SNo.	Author/ Co author	Title of presentation,	Name Organizing	Conference	City	Date and Year
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	(if any)	/Talk/Lecture	institute			
1.	Narang, Sangeeta, B.K Sen and Archana Shukla	A pilot study to Strengthen Information Literacy among Health Professionals in India	Information Literacy (ECIL) conference	Poster Presentation at the European Conference	Istanbul	22-25 October, 2013
2.	Shukla, Archana	Use of Mobile Technologies in Libraries and Information Centres	University of Delhi South Campus	Libraries and Information Professionals Summit-2014. From Brick to Click: Transforming Libraries into Social Spaces	New Delhi	7-8 Feb, 2014
3.	Shurti and Shukla, Archana	Open Access: A Scholarly Publishing and Free Access Platform	University of Delhi South Campus	Libraries and Information Professionals Summit-2014. From Brick to Click: Transforming Libraries into Social Spaces	New Delhi	7-8 Feb, 2014
4.	Shukla, Archana and S.B.Kulshrestha	Open Courseware Initiatives in India: A Case Study of IGNOU's e-GyanKosh	Accman Institute of Management, Gr. Noida, U.P.	National Conference on Digital Library Management and Challenges	Noida	19 th November, 2011
5.	Shukla, Archana and S.B.Kulshrestha	Change Phenomenon in Libraries Management	Accman Institute of Management, Gr. Noida, U.P.	National Conference on ICT Impact on Knowledge and Information Management	Noida	14 th September, 2010
6.	Shukla, Archana	Application of Social Software's in Libraries	Aggarwal College Ballabgarh (Faridabad).	National Conference on Recent Advances in Science and	Faridabad	27-28 March, 2010

				technology		
7.	Shukla, Archana	Quality Issues in Higher Education	Scahedeva Institute of Education, Mathura, U. P	National Seminar on Quality Education: Role of Teacher, Technology & Management	Mathura	Feb 13 th , 2010
8.	Shukla, Archana	E-learning in Academic Environment: A Case Study of IGNOU	M.D College Agra, U.P.	National Seminar on Role of Technology in Teaching Learning Process	Agra	2 ^{4th} November, 2009
9.	Upadhyay, Archana	Impact of Technological Revolution on User Education	National Institute of Technology, Hamirpur under TEQIP.	National Conference on Recent Trends in Library and Information Science (RTLIS-07)	Hamirpur	Nov 16-17, 2007

8. Consultancy assignment (if any):

SNo.	Organization/ agency	Cost, title of consultancy	Duration
	NA	NA	NA

9. Details of Institution/ Government/ Industry / own Institution Sponsored Research Projects (including Programme Evaluation) and Amount (Both completed and ongoing):

SNo.	Agency	Amount	Duration with dates	Status i.e., ongoing/ completed
	NA	NA	NA	NA

10. Details of PhD and MPhil Scholars (including those awarded degree):

SNo.	Name and	Enrolment no:	Year registration of	Year completion/ award of
1.	Nurul Alam	127723543	2012	2017
2.	Saima Qadri	112246608	2011	2017
3.	Sharmistha Mitra	112246392	2011	2018

4.	Sangeeta Narang	122877680	2012	2018
5.	Tamilmani K	122877260	2012	2019
6.	Shruti Paprej	127723550	2012	2019
7.	Vikas Singh	173102096	2017	2021

11. Details of Programmes/ Courses coordinated/ written/ edited/ translated 9if applicable):

S.No.	Programme Coordinator
1.	PGDLAN
2.	MLIS (Since July 2021)
3.	CLIS
4.	CLIS Online (Since July 2020)
5.	Swayam Prabha Channel 17 Coordinator

S. No.	Programme	Course Coordination	Period
1.	MLIS	MLI-102 (Management of Library and Information Centres)	11/07/08 till date
2.	MLIS	MLIE-103 (Academic Library System)	11/07/08 till date
3.	MLIS Revision	Course 2: (Information Resources and Services)	2018 Onwards
4.	MLIS Revision	Course 3: (Management of Information Organizations)	2018 Onwards
5.	MLIS Revision	Course E2: (Media Information Literacy)	2018 Onwards
6.	PGDLAN	MLI-001 (Introduction to Computers)	11/07/08 till date
7.	PGDLAN	MLIP-008	08/07/09 till date
8.	PhD LIS	RLI-001 (Current Trends in LIS)	11/07/08 to 2015
9.	PhD LIS	RLI-012 (Recent trends in LIS)	01/07/15 till date
10.	BLIS	BLI-222 (Information Sources and Services)	2018 Onwards
10.	BLIS	BLIE-226 (Management of Lib. and Inf. Centre)	08/07/09 till date
11.	CLIS	Libraries: An Introduction (BLI-011)	23/04/13 till date
12.	CLIS	Document Processing and Organisation (BLII-012)	14/10/09 till 2018
13.	CLIS	Information Sources and Library Services (BLII-013)	14/10/09 till date
14.	CLIS	ICT in Libraries. (BLII-014) (Joint)	23/04/13 till 2018

15.	BLIS (Old)	BLIS-02 (Library Management)	11/07/08 to 2018
16.	BLIS (Old)	BLIS-05 (Reference and Information Sources)	11/07/08 to 2018

SNo .	Programme	Course	Unit (print)/ Audio/ Video/ eSLM	Coordinated/Written/ Edited (content/ language/ format)/ Translated	Period
1.	BLIS	BLIE-226	Unit writing	Unit 2: Total Quality Management (TQM). Unit 3: Change Management. Unit 4: Application of Principles in Libraries and Information Centres.	2013
2.	Vocational Programme of LIS CBSE, New Delhi		Unit writing	Unit 1: Library, Information and Society Unit 9: Trends and future of Library and Information Services Unit 10: Career and Growth in the field of Library Science	2014

3.	CLIS	BLII-012	(Revised Contents of all Five Units)	Unit 1: Basics of Classification Unit 2: Classifying Documents Using DDC Unit 3: Basics of Cataloguing Unit 4: Cataloguing Documents Using AACR-2R Unit 6: Shelving and Shelf Rectification	2013
4.	National Institute of Open Schooling, New Delhi	Library and Information Science Course at Sr. Secondary Level	(Translated Four Units)	1. Library System and Management 2. Library Staff 3. Library Users 4. Librarianship as a Career	2014
5.	CLIS	BLII-012	Document Processing and Organising (video)	BLII-012	2013
6.	CLIS	BLII-013	Information Sources (video)	BLII-013	2013
7.	Swayam MOOCs	Coordinated 35 videos for MOOCs Programme	MOOCs (videos)	—	2017
8.	BLIS	BLIE-226	Translated Three Units	Unit 2: Total Quality Management Unit 3: Change Management Unit 4: Application of Management in Lib Information Centres	2020

12. Training programmes designed and conducted, duration and dates

SNo.	Programme	Dates	Place	Number of Participants
NA	NA	NA	NA	NA

13. Details of Counselling sessions conducted:

SNo.	Programme	Course	Place	Dates	Duration/ Topic	Mode (Specify- Face to Face Radio counselling Teleconferencing Web conferencing Any Other)
1.	BLIS, MLIS, CLIS and PGDLAN	All Related Courses of LIS	EMPC, New Delhi	17/04/2017 25/06/2017 19/03/2018 08/04/2019 15/04/2019 14/10/2019 20/05/2019 16/05/2020 24/08/2020 04/09/2020 11/09/2020 18/09/2020 26/10/2020 09/11/2020 23/11/2020 17/05/2021	11:00 am to 12:00 pm 11:00 am to 12:00 pm 11:00 am to 12:00 pm 11:00 am to 12:00 pm 11:00 am to 12:00 pm 11:00 am to 12:00 pm 11:00 am to 12:00 pm Functional Units and Operational aspects Open Access Resources Different Sections of a Library Technical Section of Libraries Periodical Section of Libraries Types of Libraries Library and Information Network and Consortia Acquisition Section of Libraries Change Management in Libraries	IRC

				13/05/2022	LIS Education in India: Challenges and opportunities	
				17/05/2022	Trends in Library and Information Service	
				14/05/2022	Types of libraries and their functions	
				28/06/2022	Library Housekeeping Operation	
				05/07/2022	Library Staff: Roles and their Responsibilities	
2.	BLIS, MLIS, CLIS and PGDLAN	All Related Courses of LIS	EMPC, New Delhi	15/01/2013 11/02/2014 18/09/2018 09/10/2018 27/11/2018 24/01/2019 13/02/2019 26/09/2019 03/10/2019 05/01/2021	5:00 pm to 5:45 pm 6:00 pm to 6:45 pm 3:30 pm to 4:00 pm 4:00 pm to 4:30 pm 3:30 pm to 4:00 pm 3:00 pm to 3:30 pm 3:30 pm to 4:00 pm 4:30 pm to 5:00 pm 4:30 pm to 5:00 pm 2:00 pm to 3:00 pm	Teleconference
3.	CLIS Counselling Sessions through TC	All Related Courses of CLIS	EMPC, New Delhi	04/10/2019 09/10/2019 16/10/2019 17/10/2019	4:00 to 5:00 Unit 1: Role of Libraries in Society (CLIS: BLI-011) 3:30 to 4:30 Unit 3: Functional Units and Operational Aspects (CLIS: BLI-011) 4:00 to 5:00 Unit 4 Library Staff: Role and Responsibilities (CLIS: BLI-011) 4:00 to 5:00 DDC	Teleconference

					(CLIS: BLII-012)	
				18/10/2019	4:00 to 4:30 Unit 6: Physical Processing (CLIS: BLI-011)	
				23/10/2019	4:00 to 5:00 DDC (CLIS: BLII-012)	
				29/10/2019	DDC 3:30 to 4:30 (CLIS: BLII-012)	
				30/10/2019	4:00 to 5:00 Unit 5: Document Selection and Acquisition (CLIS: BLI-011)	
				01/11/2019	3:00 to 4:00 Unit 7 Library Records and Unit 8: Library Maintenance (CLIS: BLI-011)	
				04/11/2019	3:00 to 4:00 Unit 3: Basics of Cataloguing (CLIS: BLII-012)	
				06/11/2019	3:00 to 4:00 Unit 5 Filing Rules and Unit 6: Shelving and Shelf Rectification (CLIS: BLII-012)	
				07/11/2019	3:00 to 4:00 Unit 1 Categories of Information Sources and Unit 2: Types of Information Sources (CLIS: BLII-013)	
				08/11/2019	3:00 to 4:00 Unit 3 Circulation Services and Unit 4 Reference Service (CLIS: BLII- 013)	
				11/11/2019	3:00 to 4:00 Unit 5 Awareness Services and Unit 6 User Orientation (CLIS: BLII-013)	
				13/11/2019	3:00 to 4:00 Unit 2 Office Tools and Unit 3 House Keeping	

				15/11/2019	Operations (CLIS: BLII-014) 3:00 to 4:00 Unit 5 Internet Basics Unit 6 Web Tools and Unit 7 Web-based Services (CLIS: BLII-014)	
4.	PhD LIS	RLI-012	IGNOU, New Delhi	All Batches	All Batches	Face to Face Classes
5.	BLISOL	BLI-222 BLIE-226	Online Sessions through Teams	Jan 2021 July 2021	Jan to December, 2021	Online Counselling and Induction
6.	CLISOL	BLI-011 BLII-013	Online Sessions through Teams	July 2020 Jan 2021 July 2021	July 2020 to December, 2020 Jan to December, 2021	Online Counselling and Induction
7.	LIS Programmes	LIS Programmes	Face book Live Sessions	May 2020 to December, 2020	May 2020 to December, 2020	Face book Live Sessions

14. Details of Patents granted (if any): NA

15. Contribution to IGNOU's corporate life:

S.No.	Chairperson/ Member of Committee	Name of the Committee	Date/ period
1.	Member	Member of Invitation and Seating Arrangements Committee for 28 th Convocation	2015
2.	Member	Committee Member for "National Seminar on Human Rights in Indian Perspective: Concerns and Priorities" (SOL, IGNOU)	2017
3.	Member	Member of Invitation and Seating Arrangements Committee for 30 th Convocation	2017
4.	Member	Member of IGNOU special day arrangement Committee (Prof. G. Ram Reddy Memorial Lecture)	2017
5.	Member	Member of Foundation Day arrangement Committee	2017
6.	Member	Member of Invitation and Seating Arrangements Committee for 32 nd Convocation	2019
7.	Member	EC member IGNOUTA (T)	September 2018- September 2021

16. Administrative position/s held in the University (even as in charge)

SNo.	Designation	Period
NA	NA	NA

17. Any other contribution/information

- Discipline Coordinator from July 2014 to June 2015
- Discipline Coordinator from July 2016 to June 2017
- Discipline Coordinator from Jan 2019 to July 2020
- Organising Committee member of ICDL Conference 13-16 December, 2016.
- School Council Convenor July 2014 to June 2015
- Member IGNOU website committee
- Teleconference Coordinator, SOSS
- Member of Invitation and Seating Arrangements Committee for 32nd Convocation of the University
- Member of Reception Committee for the 34th Foundation Day of IGNOU
- Member of Invitation and Seating Arrangements Committee for 33rd Convocation
- Discipline Coordinator from July 2022 to till date

Signature of Teacher /Academic